

New York State Ski Racing Association - Nordic, Inc.
FALL MEETING MINUTES
Queensbury, Glens Falls Country Club, September 17, 2017

President Eric Seyse called the meeting to order at 12:10 PM and welcomed those present.

Present were: Chris Frielinghaus, HURT and Ski O Chair; Patrick Gallagher, Lake Placid Ski Club; Brian Halligan, HURT and Saratoga Biathlon; Sean Halligan, Saratoga Biathlon; Eric Hamilton, Shenendehowa Nordic; Tyler Koziol, Empire Orienteering Club; Shane MacDowell, NYSEF; Greg Malia, Exec Director; Tom Moffett, Saratoga Biathlon; Darwin Roosa, Saratoga Biathlon; Curtis Schreiner, Saratoga Biathlon; Eric Seyse, Glenville Hills, and Steve Tomb, HURT and Mid A; Larry Wilkinson, Wolverine. A discussion followed about the procedure to update the website's club membership content.

Minutes of the spring meeting were accepted as circulated on a motion by Chris Frielinghaus; second by Brian Halligan; carried.

Treasurer's Report - Eric Seyse shared the treasurer's report from Lee Mahood. The Report is attached. Current balance is \$20,502.67 with \$9,367.85 in the general fund. Eric added that we have awarded a \$950 grant to facilitate a NYSSRA Championship roller ski race at Saratoga Spa State Park Sunday, November 19. The balances shown are after funding the race.

Executive Director's Report

Greg Malia reported that membership is up to 645. He is trying for four newsletters during the year and a weekly e-blast on Tuesday. He is also working on expanding membership benefits. The most recent addition was a 50% discount on TOKO Wax and products for coaches. He will need a list of member coaches and contact information. We realized \$1400 in advertising last year, and hoping to garner \$2000 this year. A discussion followed about the possibility of having a JO qualifier in the Erie PA area during the 2018/19 season. Also discussed the possibility of joint membership with NENSA and the misunderstanding that occurred last season. Since our membership year is well underway it was decided to drop the possibility this season.

Committee Reports

Cross Country - A tentative schedule is posted on the NYSSRA calendar on the home page. The geographic distribution of races was discussed. Race organizers are encouraged to get their sanction forms completed and submitted as soon as possible. Eric Seyse entertained a motion by Darwin Roosa for a \$100 calendar fee for a ski race sanctioned by other than NYSSRA, but included in our calendar. The description of the fee and refund policy would be approved by the Insurance Committee. Tom Moffett second, carried unanimously. Club membership procedures were reviewed.

Champs is tentatively scheduled farther west next season. The board expressed interest in a JN qualifier occurring in Rochester or PA (as long as the race quality is adequate) in order to provide access to all NYSSRA Jr skiers who wish to compete.

We also discussed combining ESWG with the NYSSRA Championships. It would encourage broader participation and avoid a separate trail fee for the Championships. If the Nordic ski sports were considered as one entry it would eliminate a separate entry fee for those who compete in more than one discipline. It was the consensus that the ESWG is too early in the season to be a championship. The two will not be combined this year, but Larry Wilkinson will pursue the possibility with ESWG for subsequent years.

Biathlon - Tom Moffett announced that there will be training camps in Lake Placid and in Saratoga. It was pointed out that all competitors should be signing the NYSSRA waiver and release even if sanctioned by USBA or OUSA.

Bill Koch Youth Ski League - It is hoped that the Mid Atlantic Bill Koch Festival can be held in Lapland Lake this season in early March. There will be a clinic for BKYSL leaders in Lake Placid.

Ski Orienteering - Chris Frielinghaus reported that the ESWG and the NYSSRA Champs ski orienteering will each be a two day event, but the actual venues have not yet been selected. The Empire Orienteering Club will try to open up a training event on a Tuesday evening in late November or early December on the Shenendehowa Campus. The season opener at Lapland Lake on Sunday, December 17 if snow permits.

N Y State Charities Requirements - Eric Hamilton summarized the States expectations of the organization as a registered charity. These are to "do good" for the Nordic ski community, maintain a strong and respected organization, and protect our assets and volunteers. Generally we do quite well but like all organizations there are somethings that we could do better. Specifically, in internal controls we only have one person who has access to our financial assets and we should have two. Eric recommended that we have a financial secretary as a second person authorized to make payments should the treasurer be unavailable or become incapacitated. This second person would be able to review assets on a frequent or as needed basis. One name was mentioned, who, much like our treasurer, is a person that is known and respected by a broad majority of the board members. Eric agreed to follow up on this issue.

Insurance - Sean Halligan reported that we a \$2M liability limit with a premium based on membership numbers of those who compete. There are new risk management requirements one of which is a Trip Safety Program. This document includes an accident report form which we should have available and use while information and sources are fresh. Eric Hamilton moved that we accept the Trip Safety Program, Darwin Roosa second, carried.

New Business

Grant Application Process - Eric Seyse reviewed the current grant application process for grants for clubs, for athletes, and for events. Applications will be reviewed for all urgent requests, and at 3 periods annually (October 1st, December first, January 30th). The grant review committee are the executive board. If there is a vacancy or one of the officers cannot be reached during deliberations the remaining executive board can fill the vacancy. Eric Seyse agreed to document the grant availability and process for posting on the website. In addition the grant board will have access to a grant budget document, it will estimate the funds available based on predictable bills and the general fund balance.

Fee Structure - Eric Seyse opened discussion about the adequacy of our fee structure for membership, for sanction fees, and for club membership. Tom Moffett moved that if an organizer is hosting more than one race the the second and all subsequent events will be half the fee provided the sanction requests are received in a timely manner; Curt Schreiner second; carried.

Race Calendar - Eric Seyse noted that all events have been tentatively included on the calendar. It was the consensus of those present that if these events are not sanctioned or have not paid the non sanctioned listing fee by December 15 that the tentative information and listing will be deleted from the calendar.

Old Business - none

Adjournment - Being no further business the meeting was adjourned at 2:41 PM on a motion by Chris Frielinghaus; second by Brian Halligan; carried.

Respectfully Submitted,
Eric J. Hamilton
Secretary

----- Attachment 1 -----

Treasurers report 09/16/2017.

Balance 09/07/2016	\$24,801.41
Balance 09/16/2017	\$20,502.67
Brian McDonald Fund	\$297.00
Biathlon fund	\$1,455.21
Youth Development	\$1,855.65
Mid A	\$5,143.00
Eastern High School/U16	\$679.55
BKYSL	\$1,514.41
General Fund	\$9,367.85